

STRABISMOLOGICAL
SOCIETY OF INDIA

CONSTITUTION
&
BYE-LAWS

REGD NO.- S/19483

STRABISMOLOGICAL SOCIETY OF INDIA NEW DELHI

MEMORANDUM OF ASSOCIATION

(Under Societies Registration Act XXI of 1860)

1. **Name** : The name of the Society shall be Strabismological Society of India.
2. **Address** : The Registered Office of the Society shall always remain wherever the Secretary of the Society is situated .Presently it is located at SI/444, Hawa Singh Block, Asiad Village Complex, Sirifort, New Delhi.
3. **Aims and Objectives**
 - i) To cultivate and promote the study, research and practice of Strabismology and allied ophthalmic problems.
 - ii) To promote professional fellowship and social contacts amongst the members of the society.
 - iii) To promote continuing education by organizing conference ,symposia, seminars, workshop, refresher courses etc
 - iv) To promote mutual exchange of knowledge among the members and professional colleagues all over the world .
 - v) To promote the development of machinery implements, appliances etc. with a view to encourage and improve the manufacture of such products in India.
 - vi) To encourage the formation of state Strabismological Societies.
 - vii) To coordinate with activities of various associations/societies of medical disciplines.
 - viii) Raising finance through subscriptions, contribution, donations from members and non-members
 - ix) Acquiring moveable and immoveable property and assets and its maintenance, disposal, alterations, mortgaging etc. that may be necessary for the above said objectives.
 - x) To frame bye laws, rules and regulations and to amend and alter or delete the same as and when necessary.
 - xi) To undertake any steps, procedure , act as may be deemed necessary to attain the aims and objectives of the Society.
 - xii) All the income of the Society will be utilized on its objects only.

STRABISMOLOGICAL SOCIETY OF INDIA RULES AND REGULATIONS

ARTICLE I : **Name**

The name of the Society shall be the Strabismological Society of India herein after referred of as the Society.

ARTICLE II : **Governance**

The Society shall be governed by its Rules and Regulations and its bye laws.

ARTICLE III : **Registered Office**

The registered office of the Society shall be located at a place of address of Secretary.

ARTICLE IV : **Membership**

The membership of the Society shall be of the following types.

Ordinary Members:

- i) All Medical practitioners registered with any State Medical Council (recognized by the Indian Medical Council) who practice ophthalmology with post graduate qualification in ophthalmology and have special interest in the field of Strabismology shall be eligible for becoming members of the Society. Application for the ordinary membership shall be submitted to the Secretary on a prescribed form duly proposed and seconded by a member of the society who has a personal knowledge of the applicant. All applications would be considered by the executive committee and the suitable applicants admitted as ordinary members.
- ii) **Life Members :**
Any person eligible for membership can become life member by paying an amount equivalent to 10 times the annual subscription current at that time in lumpsum which is non refundable under any circumstances. He shall have all the rights and privileges of the ordinary members.
- iii) **Honorary Members :**
Any person who has rendered outstanding service to strabismology in general and Indian Strabismology in particular shall be eligible to this membership provided he is recommended by the executive committee of the Society and passed by 2/3 majority of those present at a meeting of general body. Honorary members would be entitled to participate in all activities of the Society but shall not be entitled to vote in society meeting or hold any office.
- iv) **Associate Members :**
This membership shall be for one year and shall be renewable on yearly basis. The following would be eligible for this membership.
 - i) Medical practitioners holding allopathic qualifications.
 - ii) Orthoptist/Optomtrist/Ophthalmic assistant who should be qualified and certified.
 - iii) Non medical scientist ,non ophthalmic scientist interested in strabismology.
 - iv) Spouse of all these classes of members. The associate members will have no voting rights. The associate members would be admitted only on the recommendations of ordinary or life members and approval of executive committee for a period of one year only

ARTICLE V : Cessation and readmission of membership

A) The membership shall cease :

- i) By voluntary resignation of members.
- ii) By default of payment of membership fee for two consecutive years after reminder is issued by the Secretary under registered A/D.
- iii) By the decision of the executive committee with 2/3 majority of those presents to delete the name of any member from the register of membership, for professional misbehavior or misconduct subject to the decision being ratified at the next General Body meeting. Before any such action is taken the offending member shall be served with a notice in writing to appear before the executive committee to give him an opportunity to explain his conduct.

Readmission:

It can be considered on payment of all dues or readmission fee as prescribed in the bye laws. In the latter case it will be treated as new admission.

ARTICLE VI : Privileges of Membership

- i) All ordinary members and life members shall be entitled to participate in all the activities of the Society including the right to vote and shall also be entitled to receive all publications of the Society as provided in the bye laws.
- ii) All associate members and honorary members shall be entitled to participate in scientific and social activities of the Society. They shall not be entitled to vote or hold the position of office bearers or become member of the executive committee.
- iii) Any person whose name is under consideration for membership of the Society will have no right to vote but may participate in the scientific deliberations of the Society.
- iv) All the privileges of the members as given above will be suspended if the subscription remains unpaid for one year.

ARTICLE VII : Rates of subscription

The Society would fix the rates of subscription in various types of membership as per bye laws enacted.

ARTICLE VIII : General Body

1. The General Body consisted of all ordinary members and life members enrolled in the register of membership.
2. This will be the supreme body of the society and its decisions will be final and binding on the members.
3. It shall manage the affairs of the Society through its elected office bearers and committee.
4. It shall hold its General Body meeting once in two years or annually as decided from time to time.
5. The General Body meeting can be called:
 - i) By the President.
 - ii) By a requisition signed by at least 1/10 or 15 whichever is more of members of the Society.
 - iii) By a requisition signed by at least more than half the members of the executive committee.

6 . Quorum:

For any General Body meeting 1/5 of the total members shall form a quorum. If within half an hour from the time appointed for the meeting, the shall commence with its deliberation as the adjourned meeting.

ARTICLE IX: Executive Committee

The affairs of the Society shall be managed by the Executive Committee elected by the General Body (Min. 13, Max. 15).

Composition:

- a) Office Bearers:
 - 1. President
 - 2. Vice President
 - 3. Secretary
 - 4. Joint Secretary
 - 5. Treasurer
- b) Members:

Four members preferably from various State of India.
- c) Ex-Officio Members:
 - i) Three immediate past Presidents.
 - ii) Immediate past Secretary

Tenure of Office Bearers :

- 1) The elected will be held by secret ballot at the General Body meeting to be held once in two years.
- 2) All the office bearers and members may be re-elected for a second term.
- 3) However, nobody except the ex-officio members would stay in the executive committee for more than two terms consecutively in the same capacity, except under exceptional circumstances when more than 2/3 majority decides in its favour.
- 4) The outgoing office bearers must handover charge by delivering all relevant papers of the Society such as registers, correspondence, stationery, books of accounts, library books etc. to the newly elected office bearers within a fortnight of their election. The inventory of all the papers and property shall be signed by the outgoing and newly elected Secretary.
- 5) Office bearers shall cease to hold the office:
 - a) When their term is over
 - b) If by a resolution the General Body decides by 2/3 majority of members present that such office, provided 1 month notice is given by placing the item on the agenda of the meeting.
 - c) By voluntary resignation.

ARTICLE X: Functions of the Executive Committee

- 1. It shall act on behalf of the General Body for running the affairs of the Society under its Constitution and by Laws.
- 2. It shall carry out the policies and shall be responsible to it.
- 3. It shall have power to invest, spend and deal with the money of the Society and borrow such sums of money as it may resolve as tending to the benefits of the Society.
- 4. The executive committee shall have the power to purchase, construct, acquire on loan or in exchanges or on hire by gift or otherwise any real or personal property and any right or privilege necessary or convenient for the purpose of Society.
- 5. The decision and recommendations of the executive committee shall be subject to the approval of General Body.

6. The executive committee will have the power to fill any midterm vacancy of the office bearer or members by nomination.
7. The executive committee will have the power to constitute as many committees as it deems fit for furtherance of the objects of the society. These committees may form bye laws of their own for their functioning with the approval of the executive committee and shall submit its recommendations and accounts for approval to the executive committee.

Meeting of the Executive committee :

1. The members of the Executive Committee shall be meeting at least once in two years. Attendance by minimum of 1/3 of the total shall form the quorum.
2. The secretary shall circulate the agenda for the meeting at least a month before the date of meeting.
3. The President shall preside at the meeting of the executive committee. In his absence, the meeting will be presided over by the vice President and even in his absence the committee may elect its own chairman who shall have all powers of the President to preside over that particular meeting.
4. The President or Chairman will have a casting vote. The voting may be by ballot or show of hands as may be thought desirable.
5. Whenever it is found inconvenient to call a meeting of the Executive committee and whenever the President deems it desirable the opinion of the Executive committee be obtained, they shall do so by post and act in accordance with the view of majority.

ARTICLE XI : function of the office bearers

1. President :

He shall act on behalf of the Society and would represent the Society during his tenure. He shall chair and regulate the working of the Executive committee and General Body meetings. He shall be responsible for upholding the constitution. President can permit the consideration of any other item if essentially needed even if it has not been included in agenda.

2. Vice President :

In the absence of President, the Vice President shall officiate for him.

3. Secretary :

He shall manage all correspondence and shall keep the minutes of the Society and committee meetings which will be read and confirmed at the following meetings respectively. He shall have the charge of office and keep a register of all papers communicated to him. He shall be responsible to the Society for carrying out the resolution of the Society. All records shall be open to inspection by any member of the Society.

The property of the Society shall be under the control of the Secretary or any other officer of the Society deputed by the Executive committee.

The Secretary may sanction any amount stipulated in the bye laws without the previous sanction of the managing committee and not provided in the budget.

All documents and contracts shall be executed jointly by the President and Secretary of the Society. The Secretary would maintain a register of all the members with their addresses. He shall send the notice of General Body meeting one month before the meeting.

4. Joint Secretary :

Joint Secretary would assist the Secretary in his working and would take over the functions of the secretary in his absence.

Treasurer :

- (i) Treasurer shall receive money due to the Society and shall make all payments in accordance with any rules framed by the Executive 16 Committee and shall keep an accurate account of all such transactions and every receipt given shall be signed by him/her. He/she will prepare a statement regarding the financial position of the Society jointly with Secretary which will be audited by Hony. Auditor and will present the same at the General Body meeting for adoption.
- (ii) The accounts shall be operated by any two of the following three i.e. President, Treasurer and Secretary. Normally secretary and Treasurer should operate the accounts.
- (iii) He may send reminder/reminders under certificate of posting to defaulting member.
- (iv) He shall maintain list of the current members and their addresses and would intimate the Secretary.

ARTICLE XII : Amendments of Constitution

1. Any kind of amendment in the memorandum of the Society shall be made as per Section 12 and 12A of Societies Registration Act. 1860.
2. Any proposal for amendment to constitution shall be placed before the next General Body meeting or any special meeting convened for such purpose.
3. No alterations, additions or deletion to the existing constitution shall be made without the approval of at least 2/3 majority of the members present voting at the meeting.
4. Any proposed amendment must be submitted at least 60 days in advance before the General Body meeting. The proposed amendment shall be submitted in writing and shall be duly seconded and signed by at least 5 other members of the society.

ARTICLE XIII : Amendment of the bye laws

1. Any amendment can be made by simple majority in the General Body meeting.
2. Quorum shall be same as for General Body meeting.
3. There shall be written proposal for amendment duly seconded and supported by at least two other members and submitted at least 60 days in advance of General Body meeting.

ARTICLE XIV : Scientific activities

1. The Society shall organize Symposium/Workshop/conference etc. once in two years.
2. It may host an international conference in place of the scheduled conference.
3. The venue of the next scientific meet shall normally be decided by the General Body on the recommendations of Executive Committee. In unforeseen circumstances the President will take a decision in consultation with the office bearers regarding venue.
4. Six months before the date of Scientific meeting a preliminary notice will be sent to every member by the Secretary.
5. The Scientific meet will be organized by a committee on behalf of the Strabismological Society of India and shall abide by its constitution and bye laws.
6. I may decide to undertake scientific activities in the form of orations, Scientific paper, case reports demonstrations, films contributions etc.
7. It may start holding scientific meet every year in due course of time if desired and found feasible.

ARTICLE XV : Prizes or trophies

The Society may institute awards, prizes or trophies to individuals or institutions for services rendered to the Society, or in promotion of raising the standards in the field of strabismology on the recommendation of Executive Committee.

Fit for furtherance of the objects of the society. These committees may form bye laws of their own for their functioning with the approval of the executive committee and shall submit its recommendations and accounts for approval to the executive committee.

ARTICLE XVI : Affiliations to other societies

It may get affiliated to national or international societies interested in strabismology or allied fields.

ARTICLE XVII : Source of income and application of funds

- 1) The sources of income of the Society shall be following:-
 - a) Income from sales of publications etc. to promote the aims and objectives of the Society.
 - b) Deriving from moveable and immoveable property.
 - c) Voluntary donations and contributions from members and non-members.
 - d) Subscriptions.
 - e) Income from any other source as may be desirable to the attainment of the aims and objectives of the Society.
- 2) Application of funds of the Society shall be as follows:
 - a) Towards promotion and attainment of aims and objects of the Society as set forth in Memorandum.
 - b) The bank account shall be in the name of the Society and operated by the President, Secretary and Treasurer.

ARTICLE XVIII : Accounts and audit of society

- 1) The Treasurer shall keep books of accounts with regard to :-
 - a) Money received and expanded.
 - b) Sale of books, property and assets & liabilities of Society.
- 2) The Society shall keep in order the books of accounts for a period not less than five years preceding the current year.

The books of accounts shall be opened to inspection by any member of Society during normal business hours.
- 3) The financial year of the Society shall be from 1st January to 31st December.
- 4) Statements of accounts will be presented at the General Body meeting.
- 5) Auditing-the accounts will be subjected to auditing every year.

ARTICLE XIX : Publications

It may undertake to publish Scientific Bulletins, Memorandum, formal or other activities from time to time as decided by the Executive Committee or General Body. The Society may sue or be sued in the name of President as per section 6 of the S.R. Act 1860.

ARTICLE XX : Annual list of the executive committee to be filed.

Once in every year a list of the members of the Executive Committee shall be filed with the Registrar of the Societies, as required under Section 4 of the Societies Registration Act of 1860.

ARTICLE XXI : Dissolution

In case, if necessary the Society can be dissolved as per the provisions laid down under Section 13 and 14 of the Societies Registration Act 1860.

ARTICLE XXII : Application Clause

All the provisions of the Societies Registration Act of 1860 (Punjab Amendment, 1957) as extended to the Union Territory of Delhi will apply to this Society.

ARTICLE XXIII : A regulating statute

All the provisions of the Societies Registration Act of 1860 (Punjab Amendment, 1957) as extended to the Union Territory of Delhi will apply to this Society.

BYE-LAWS.

I. Readmission:

The readmission fee should be the same as for any new member current at the time.

II. Privileges of Membership:

All Scientific publications arising out of the Proceedings of the conference would be supplied free to all the ordinary and life members.

III. Rate of Annual subscription will be as follows:

Ordinary member	-Rs. 75/-
Life member	-Rs. 750/-
Associate member	-Rs. 50/-

along with entrance fee of Rs. 25/- in each case. Subscriptions will be payable in advance.

IV. Eligibility for Various Offices :

(i) Vice President:

- a) Should have been a member of good standing in the Society for a minimum of 5 years.
- b) Must have held an organizational position as an office bearer or member of the Executive Committee for at least 1 term.
- c) Should have actively participated in the scientific meetings of the Society.
- d) Should have published at least 3 papers in the field of Strabismology in the national or international journals.

(ii) Secretary:

- a) Must have been a member of good standing for at least 3 years.
- b) Must have held an organizational position as an office bearer for at least 1 term.
- c) Should have actively participated in the Scientific meeting of the Society.
- d) Should have published at least 1 paper in the field of Strabismology in the national or international journals.

(iii) Treasurer/Joint Secretary:

- a) Should have 2 years standing as members of the Society.